

**Application to vary a premises licence under the Licensing Act 2003**

**PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST**

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We The Mill at Kingham Limited  
*(Insert name(s) of applicant)*

**being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in Part 1 below**

|   |
|---|
| <b>Premises licence number</b><br>W/22/01497/PRMDPS |
|---|

**Part 1 – Premises Details**

|  |                 |          |         |
|--|-----------------|----------|---------|
| Postal address of premises or, if none, ordnance survey map reference or description<br>Bell Hotel<br>Church Street<br>Charlbury |                 |          |         |
| Post town  | Chipping Norton | Postcode | OX7 3PP |

|   |         |
|---|---------|
| Telephone number at premises (if any)   | n/a     |
| Non-domestic rateable value of premises | £27,250 |

**Part 2 – Applicant details**

|   |                   |          |          |
|---|-------------------|----------|----------|
| Daytime contact telephone number                          | n/a               |          |          |
| E-mail address (optional)                                 | n/a               |          |          |
| Current postal address if different from premises address | 45 Gresham Street |          |          |
| Post town   | London            | Postcode | EC2V 7BG |

### Part 3 - Variation

Please tick as appropriate

Do you want the proposed variation to have effect as soon as possible?  Yes  No

If not, from what date do you want the variation to take effect?

| DD | MM | YYYY |
|----|----|------|
|    |    |      |

Do you want the proposed variation to have effect in relation to the introduction of the late night levy? (Please see guidance note 1)  Yes  No

**Please describe briefly the nature of the proposed variation** (Please see guidance note 2)

To vary the licence to include an external bar in the garden subject to the following conditions:

- a) Any external bar will operate until no later than 2200
- b) The external bar will be supervised at all times it is in use
- c) The external bar will be inaccessible to customers when not in use to ensure that customers do not have direct access to alcohol

The position of the bar is shown on the attached site map and plan drawings.

041\_10\_03 to be added to the licence to reflect changes to the layout of the premises. The specific changes are as follows:

Changes to pub building ground floor layout (reflected in drawing number 041\_10\_00)

- o Reconfiguration of bar servery
- o Installation of fixed seating
- o Reconfiguration of lavatories
- o Reconfiguration of reception

Changes to barn building ground floor layout (reflected in drawing number 041\_10\_03)

- o Reconfiguration of lavatories
- o Installation of door on ground floor

Any part of the variation application that changes the plan/layout at the premises to be of no effect until the work has been completed.

Locations of fire safety and other safety equipment subject to change in accordance with the requirements of the responsible authorities or following a risk assessment.

Any detail shown on the plan that is not required by the licensing plans regulations is indicative only and subject to change at any time.

All other hours, activities and conditions currently permitted by the premises are to remain unchanged by this application.

We have engaged in pre-application consultation with West Oxfordshire Council's Licensing Unit and the local police. From this we established this must be submitted via full variation.

[Empty rectangular box for providing details or context related to the question.]

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend:

n/a

#### Part 4 Operating Schedule

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful.

- | <b>Provision of regulated entertainment (Please see guidance note 3)</b>                                    | <b>Please tick all that apply</b> |
|---|-----------------------------------|
| a) plays (if ticking yes, fill in box A)  | <input type="checkbox"/>          |
| b) films (if ticking yes, fill in box B)  | <input type="checkbox"/>          |
| c) indoor sporting events (if ticking yes, fill in box C)   | <input type="checkbox"/>          |
| d) boxing or wrestling entertainment (if ticking yes, fill in box D)  | <input type="checkbox"/>          |
| e) live music (if ticking yes, fill in box E)   | <input type="checkbox"/>          |
| f) recorded music (if ticking yes, fill in box F)   | <input type="checkbox"/>          |
| g) performances of dance (if ticking yes, fill in box G)  | <input type="checkbox"/>          |
| h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H) | <input type="checkbox"/>          |

**Provision of late night refreshment** (if ticking yes, fill in box I)

**Supply of alcohol** (if ticking yes, fill in box J)

**In all cases complete boxes K, L and M**

A

| Plays<br>Standard days and<br>timings (please read<br>guidance note 8) |       |        | Will the performance of a play take place<br><u>indoors or outdoors or both – please tick</u><br>(please read guidance note 4) | Indoors  | <input type="checkbox"/> |   |  |  |
|--|-------|--------|--|----------|--------------------------|---|--|--|
|  |       |        |  | Outdoors | <input type="checkbox"/> |   |  |  |
|  |       |        |  | Both     | <input type="checkbox"/> |   |  |  |
| Day  | Start | Finish | Please give further details here (please read guidance note 5)   |          |                          |   |  |  |
| Mon  |       |        |  |          |                          |   |  |  |
|  |       |        |  |          |                          |   |  |  |
| Tue  |       |        |  |          |                          |   |  |  |
|  |       |        |  |          |                          |   |  |  |
| Wed  |       |        |  |          |                          | State any seasonal variations for performing plays (please read<br>guidance note 6)   |  |  |
|  |       |        |  |          |                          |   |  |  |
| Thur   |       |        |  |          |                          |   |  |  |
|  |       |        |  |          |                          |   |  |  |
| Fri  |       |        |  |          |                          | Non standard timings. Where you intend to use the premises for<br>the performance of plays at different times to those listed in the<br>column on the left, please list (please read guidance note 7) |  |  |
| Sat  |       |        |  |          |                          |   |  |  |
| Sun  |       |        |  |          |                          |   |  |  |

B

| Films<br>Standard days and<br>timings (please read<br>guidance note 8) |       |        | Will the exhibition of films take place indoors<br><u>or outdoors or both – please tick</u> (please read<br>guidance note 4) | Indoors  | <input type="checkbox"/> |  |  |  |
|--|-------|--------|--|----------|--------------------------|--|--|--|
|  |       |        |  | Outdoors | <input type="checkbox"/> |  |  |  |
|  |       |        |  | Both     | <input type="checkbox"/> |  |  |  |
| Day  | Start | Finish | Please give further details here (please read guidance note 5)   |          |                          |  |  |  |
| Mon  |       |        |  |          |                          |  |  |  |
|  |       |        |  |          |                          |  |  |  |
| Tue  |       |        |  |          |                          |  |  |  |
|  |       |        |  |          |                          |  |  |  |
| Wed  |       |        |  |          |                          | State any seasonal variations for the exhibition of films (please<br>read guidance note 6)   |  |  |
|  |       |        |  |          |                          |  |  |  |
| Thur   |       |        |  |          |                          |  |  |  |
|  |       |        |  |          |                          |  |  |  |
| Fri  |       |        |  |          |                          | Non standard timings. Where you intend to use the premises for<br>the exhibition of films at different times to those listed in the<br>column on the left, please list (please read guidance note 7) |  |  |
|  |       |        |  |          |                          |  |  |  |
| Sat  |       |        |  |          |                          |  |  |  |
| Sun  |       |        |  |          |                          |  |  |  |
|  |       |        |  |          |                          |  |  |  |

C

|   |       |        |   |
|---|-------|--------|---|
| Indoor sporting events<br>Standard days and<br>timings (please read<br>guidance note 8) |       |        | Please give further details (please read guidance note 5)   |
| Day   | Start | Finish |   |
| Mon   |       |        |   |
| Tue   |       |        | State any seasonal variations for indoor sporting events (please read guidance note 6)  |
| Wed   |       |        |   |
| Thur  |       |        | Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 7) |
| Fri   |       |        |   |
| Sat   |       |        |   |
| Sun   |       |        |   |

D

| Boxing or wrestling entertainments<br>Standard days and timings (please read guidance note 8) |       |        | <u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 4) | Indoors  | <input type="checkbox"/> |  |  |  |   |  |  |
|---|-------|--------|--|----------|--------------------------|--|--|--|---|--|--|
|   |       |        |  | Outdoors | <input type="checkbox"/> |  |  |  |   |  |  |
|   |       |        |  | Both     | <input type="checkbox"/> |  |  |  |   |  |  |
| Day   | Start | Finish | <u>Please give further details here</u> (please read guidance note 5)  |          |                          |  |  |  |   |  |  |
| Mon   |       |        |  |          |                          |  |  |  |   |  |  |
|   |       |        |  |          |                          |  |  |  |   |  |  |
| Tue   |       |        |  |          |                          |  |  |  |   |  |  |
|   |       |        |  |          |                          |  |  |  |   |  |  |
| Wed   |       |        |  |          |                          | <u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 6) |  |  |   |  |  |
|   |       |        |  |          |                          |  |  |  |   |  |  |
| Thur  |       |        |  |          |                          |  |  |  |   |  |  |
|   |       |        |  |          |                          |  |  |  |   |  |  |
| Fri   |       |        |  |          |                          |  |  |  | <u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 7) |  |  |
|   |       |        |  |          |                          |  |  |  |   |  |  |
| Sat   |       |        |  |          |                          |  |  |  |   |  |  |
|   |       |        |  |          |                          |  |  |  |   |  |  |
| Sun   |       |        |  |          |                          |  |  |  |   |  |  |
|   |       |        |  |          |                          |  |  |  |   |  |  |



E

| Live music<br>Standard days and<br>timings (please read<br>guidance note 8) |       |        | Will the performance of live music take place<br><u>indoors or outdoors or both – please tick</u><br>(please read guidance note 4)   | Indoors  | <input type="checkbox"/> |  |  |  |
|---|-------|--------|--|----------|--------------------------|--|--|--|
|   |       |        |  | Outdoors | <input type="checkbox"/> |  |  |  |
|   |       |        |  | Both     | <input type="checkbox"/> |  |  |  |
| Day   | Start | Finish | Please give further details here (please read guidance note 5)   |          |                          |  |  |  |
| Mon   |       |        |  |          |                          |  |  |  |
|   |       |        |  |          |                          |  |  |  |
| Tue   |       |        |  |          |                          |  |  |  |
|   |       |        |  |          |                          |  |  |  |
| Wed   |       |        |  |          |                          | State any seasonal variations for the performance of live music<br>(please read guidance note 6) |  |  |
|   |       |        |  |          |                          |  |  |  |
| Thur  |       |        |  |          |                          |  |  |  |
|   |       |        |  |          |                          |  |  |  |
| Fri   |       |        | Non standard timings. Where you intend to use the premises for<br>the performance of live music at different times to those listed in<br>the column on the left, please list (please read guidance note 7) |          |                          |  |  |  |
|   |       |        |  |          |                          |  |  |  |
| Sat   |       |        |  |          |                          |  |  |  |
| Sun   |       |        |  |          |                          |  |  |  |
|   |       |        |  |          |                          |  |  |  |

F

| Recorded music<br>Standard days and<br>timings (please read<br>guidance note 8) |       |        | Will the playing of recorded music take place<br><u>indoors or outdoors or both – please tick</u><br>(please read guidance note 4)  | Indoors  | <input type="checkbox"/> |   |  |  |
|---|-------|--------|---|----------|--------------------------|---|--|--|
|   |       |        |   | Outdoors | <input type="checkbox"/> |   |  |  |
|   |       |        |   | Both     | <input type="checkbox"/> |   |  |  |
| Day   | Start | Finish | <u>Please give further details here</u> (please read guidance note 5)   |          |                          |   |  |  |
| Mon   |       |        |   |          |                          |   |  |  |
|   |       |        |   |          |                          |   |  |  |
| Tue   |       |        |   |          |                          |   |  |  |
|   |       |        |   |          |                          |   |  |  |
| Wed   |       |        |   |          |                          | <u>State any seasonal variations for the playing of recorded music</u><br>(please read guidance note 6) |  |  |
|   |       |        |   |          |                          |   |  |  |
| Thur  |       |        |   |          |                          |   |  |  |
|   |       |        |   |          |                          |   |  |  |
| Fri   |       |        | <u>Non standard timings. Where you intend to use the premises for<br/>the playing of recorded music at different times to those listed in<br/>the column on the left, please list</u> (please read guidance note 7) |          |                          |   |  |  |
|   |       |        |   |          |                          |   |  |  |
| Sat   |       |        |   |          |                          |   |  |  |
| Sun   |       |        |   |          |                          |   |  |  |
|   |       |        |   |          |                          |   |  |  |

G

| Performances of dance<br>Standard days and timings (please read guidance note 8) |       |        | Will the performance of dance take place <u>indoors or outdoors or both – please tick</u> (please read guidance note 4)  | Indoors  | <input type="checkbox"/> |
|--|-------|--------|--|----------|--------------------------|
| Day  | Start | Finish |  | Outdoors | <input type="checkbox"/> |
|  |       |        |  | Both     | <input type="checkbox"/> |
| Mon  |       |        | <b>Please give further details here</b> (please read guidance note 5)  |          |                          |
|  |       |        |  |          |                          |
| Tue  |       |        | <b>State any seasonal variations for the performance of dance</b> (please read guidance note 6)  |          |                          |
|  |       |        |  |          |                          |
| Wed  |       |        | <b>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</b> (please read guidance note 7) |          |                          |
|  |       |        |  |          |                          |
| Thur   |       |        |  |          |                          |
|  |       |        |  |          |                          |
| Fri  |       |        |  |          |                          |
|  |       |        |  |          |                          |
| Sat  |       |        |  |          |                          |
|  |       |        |  |          |                          |
| Sun  |       |        |  |          |                          |
|  |       |        |  |          |                          |

H

|  |       |        |  |          |                          |
|--|-------|--------|--|----------|--------------------------|
| <b>Anything of a similar description to that falling within (e), (f) or (g)</b><br>Standard days and timings (please read guidance note 8) |       |        | Please give a description of the type of entertainment you will be providing   |          |                          |
| Day  | Start | Finish | <b><u>Will this entertainment take place indoors or outdoors or both – please tick</u></b> (please read guidance note 4)   | Indoors  | <input type="checkbox"/> |
| Mon  |       |        |  | Outdoors | <input type="checkbox"/> |
|  |       |        |  | Both     | <input type="checkbox"/> |
| Tue  |       |        | <b><u>Please give further details here</u></b> (please read guidance note 5)   |          |                          |
|  |       |        |  |          |                          |
| Wed  |       |        |  |          |                          |
| Thur   |       |        | <b><u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u></b> (please read guidance note 6)  |          |                          |
|  |       |        |  |          |                          |
| Fri  |       |        |  |          |                          |
| Sat  |       |        | <b><u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u></b> (please read guidance note 7) |          |                          |
| Sun  |       |        |  |          |                          |

| <b>Late night refreshment</b><br>Standard days and timings (please read guidance note 8) |       |        | <b>Will the provision of late night refreshment take place indoors or outdoors or both – please tick</b> (please read guidance note 4)   | Indoors  | <input type="checkbox"/> |
|--|-------|--------|--|----------|--------------------------|
| Day  | Start | Finish |  | Outdoors | <input type="checkbox"/> |
|  |       |        |  | Both     | <input type="checkbox"/> |
| Mon  |       |        | <b>Please give further details here</b> (please read guidance note 5)  |          |                          |
|  |       |        |  |          |                          |
| Tue  |       |        | <b>Please give further details here</b> (please read guidance note 5)  |          |                          |
|  |       |        |  |          |                          |
| Wed  |       |        | <b>State any seasonal variations for the provision of late night refreshment</b> (please read guidance note 6)   |          |                          |
|  |       |        |  |          |                          |
| Thur   |       |        | <b>State any seasonal variations for the provision of late night refreshment</b> (please read guidance note 6)   |          |                          |
|  |       |        |  |          |                          |
| Fri  |       |        | <b>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</b> (please read guidance note 7) |          |                          |
|  |       |        |  |          |                          |
| Sat  |       |        | <b>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</b> (please read guidance note 7) |          |                          |
|  |       |        |  |          |                          |
| Sun  |       |        | <b>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</b> (please read guidance note 7) |          |                          |
|  |       |        |  |          |                          |

J

|   |       |        |  |                  |                          |   |  |  |
|---|-------|--------|--|------------------|--------------------------|---|--|--|
| <b>Supply of alcohol</b><br>Standard days and timings (please read guidance note 8) |       |        | <b>Will the supply of alcohol be for consumption – please tick</b> (please read guidance note 9) | On the premises  | <input type="checkbox"/> |   |  |  |
|   |       |        |  | Off the premises | <input type="checkbox"/> |   |  |  |
|   |       |        |  | Both             | <input type="checkbox"/> |   |  |  |
| Day   | Start | Finish | <b>State any seasonal variations for the supply of alcohol</b><br>(please read guidance note 6)  |                  |                          |   |  |  |
| Mon   |       |        |  |                  |                          |   |  |  |
|   |       |        |  |                  |                          |   |  |  |
| Tue   |       |        |  |                  |                          |   |  |  |
|   |       |        |  |                  |                          |   |  |  |
| Wed   |       |        |  |                  |                          |   |  |  |
|   |       |        |  |                  |                          |   |  |  |
| Thur  |       |        |  |                  |                          | <b>Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</b> (please read guidance note 7) |  |  |
|   |       |        |  |                  |                          |   |  |  |
| Fri   |       |        |  |                  |                          |   |  |  |
|   |       |        |  |                  |                          |   |  |  |
| Sat   |       |        |  |                  |                          |   |  |  |
|   |       |        |  |                  |                          |   |  |  |
| Sun   |       |        |  |                  |                          |   |  |  |

K

|  |
|--|
| <p><b>Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children</b> (please read guidance note 10).</p> <p>None</p> |
|--|

L

| Hours premises are open to the public<br>Standard days and timings (please read guidance note 8) |       |        | <u>State any seasonal variations</u> (please read guidance note 6)  |
|--|-------|--------|---|
| Day  | Start | Finish |   |
| Mon  |       |        | <p><b><u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u></b> (please read guidance note 7)</p> |
|  |       |        |   |
| Tue  |       |        |   |
|  |       |        |   |
| Wed  |       |        |   |
|  |       |        |   |
| Thur   |       |        |   |
|  |       |        |   |
| Fri  |       |        |   |
|  |       |        |   |
| Sat  |       |        |   |
|  |       |        |   |
| Sun  |       |        |   |
|  |       |        |   |

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking.

None to be removed.

Please tick as appropriate

- I have enclosed the premises licence
- I have enclosed the relevant part of the premises licence

If you have not ticked one of these boxes, please fill in reasons for not including the licence or part of it below

Reasons why I have not enclosed the premises licence or relevant part of premises licence.



**M** Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation:

**a) General – all four licensing objectives (b, c, d and e) (please read guidance note 11)**

**b) The prevention of crime and disorder**

**c) Public safety**

**d) The prevention of public nuisance**

Any external bar will operate until no later than 2200

The external bar will be supervised at all times it is in use

The external bar will be inaccessible to customers when not in use to ensure that customers do not have direct access to alcohol

**e) The protection of children from harm**

Checklist:

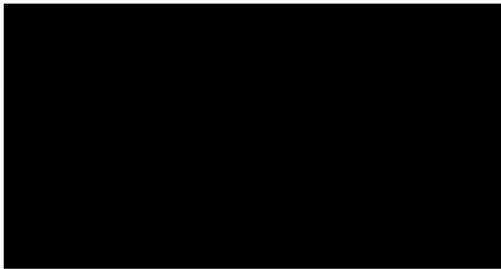
**Please tick to indicate agreement**

- I have made or enclosed payment of the fee; or
- I have not made or enclosed payment of the fee because this application has been made in relation to the introduction of the late night levy.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I understand that I must now advertise my application.
- I have enclosed the premises licence or relevant part of it or explanation.
- I understand that if I do not comply with the above requirements my application will be rejected.

**IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.**

**Part 5 – Signatures** (please read guidance note 12)

**Signature of applicant (the current premises licence holder) or applicant’s solicitor or other duly authorised agent** (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**

|           |  |
|-----------|--|
| Signature |  |
| Date      | 26 <sup>th</sup> June 2023   |
| Capacity  | Solicitor to Applicant   |

|   |                      |                  |         |
|---|----------------------|------------------|---------|
| <b>Contact name (where not previously given) and address for correspondence associated with this application</b> (please read guidance note 15)<br>Matthew May<br>TLT Solicitors<br>One Redcliff Street |                      |                  |         |
| <b>Post town</b>  | Bristol              | <b>Post code</b> | BS1 6TP |
| <b>Telephone number (if any)</b>  | +44(0)3330 006 71739 |                  |         |
| <b>If you would prefer us to correspond with you by e-mail, your e-mail address (optional)</b><br>matthew.may@TLT.com   |                      |                  |         |